

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** September 26, 2011

**TIME:** 4:30 p.m.

**PLACE:** Battell Center Community Room

**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin

**ALSO PRESENT:** Michelle Wotring

\* \* \* \* \*

Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:32 p.m. The Pledge of Allegiance was recited.

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**OLD BUSINESS:**

The Facilities Committee and Battell Center Committee reported that they had met with the current major users of the auditorium to review the 2012 Auditorium Contract. In addition, the 1<sup>st</sup> floor room called the "Studio," will soon be made available for use by all auditorium users with its primary purpose being a place of support for performing groups. The two committees agreed to meet and discuss a room rental rate for the Studio. And present that to the Board for approval. Other items discussed concerned the balcony seating.

\* \* \* \* \*

**NEW BUSINESS:**

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2011-00000037	\$257.50
2011-00000043	\$348.00
2011-00000050	\$261.00
2011-00000051	\$11,149.41

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Bergin seconded the motion. The motion carried unanimously.

The Personnel Committee updated the Board that, in following up on Mr. Blakely's withdrawal of his application for the Superintendent position, a letter of offering was sent to Mr. Zeller after the Special Meeting held September 20<sup>th</sup>. The Committee indicated that it is awaiting Mr. Zeller's response and will hopefully be able to vote on his appointment at the next meeting.

\* \* \* \* \*

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mr. Bergin moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:59 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary